



**Busnes@**  
gwynedd.llyw.cymru



**Further Information Form for  
Town Centre Property  
Improvement Applications  
over £25,001**



BUSINESS STRUCTURE	
Sole Trader Limited Company Social Enterprise Partnership Co-operative Other (please specify)	
Company Registration No if applicable	
Unique Tax Reference (UTR) if applicable:	
If not VAT registered, do you intend to be in the future?	Yes No
Trading Start Date	
<b>PLEASE LIST ALL PROPRIETORS, DIRECTORS OR PARTNERS</b>	
Full Name	
Title	
Date of Birth	
Position in the company	
Previous names (If Applicable)	
Residential Address	
Period at this address	
Home Owner or Tenant	
Previous Residential Address	



Time at this address

Phone number

**SOLICITOR NAME AND ADDRESS**

**ACCOUNTANT NAME AND ADDRESS**

**HOW MUCH WOULD YOU LIKE TO APPLY FOR, AND DETAILS OF PROPERTY IMPROVEMENTS**

Required amount of funding £

Full Details of Property Improvements

Security Available and its Approximate Value

Total Cost of Project £

**How will the project be funded?**

Existing Cash Balances / Reserves £

Bank and / or other Loans £

Other Public Sector Funding £

Amount Applied For in This Application £

Total (to agree with Total Cost of Project) £



Have you approached any other lender(s) for this finance?

Have you been refused finance for this project?

Have you ever been involved in a failed business?

Have you ever been disqualified as a company director?

Have you ever been bankrupt? If yes, please provide court details and reference numbers

Do you have any CCJ's? If yes, please provide court details and reference numbers

Do you have any legal or arbitration proceedings pending or threatened?

Do you have any outstanding or overdue creditors?

Are your VAT, tax and PAYE paid to date?

Have you received planning permission for the project?

Have you received Building Regulations approval for the project?

**Questions 12 – 15 to be answered by Businesses only**

Number of jobs to be created: Full time    Part time    Male    Female

**(If you are creating jobs please answer questions 13 – 18. If not, the go ahead to answer questions 16 – 18)**

What type of jobs will you be creating upon completion of the project?

What type of skills will you require?

Are you interested in working together to recognise suitable individuals for the jobs? (By using contacts from Employability Programmes)

Number of jobs to be safeguarded: Full time    Part time    Male    Female



Please state number of current employees

Please state your turnover at the last year end

I confirm that I have completed the Welsh Language Commissioner's Language Assessment, and commit to working towards the Cynnig Cymraeg status

### **You will need to upload the below documents after completing your application online**

- An implementation guide detailing the business history and future plans. Please refer to the implementation guide template to see the level of information required
- 3 years' trading accounts (if applicable) or proof of income / earnings
- 6 months' bank statements
- Your most recent management accounts and aged debtor / creditor list (where available)
- At least 2 years' projected balance sheet, P&L, cashflow
- Detailed CV for all parties to the business, and / or proprietors of the property
- Copy of a passport or photographic driving licence of all parties to the business/property
- Proof of ownership of property (if applicable)
- Quotations for the property improvements (for projects valued above £5,000 at least 3 quotations are required) For items over £50,000, it will be necessary to go out to tender. This can be done by advertising on the sellforwales website or by publicly advertising on your website/digital platforms. Evidence of the tender advertisement should be submitted with your application. Any grant offer will be based on the lowest price submitted
- A schedule of properties owned (if applicable)
- Details of other borrowings outstanding
- Copy of landlord licence (if applicable)



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## PLEASE READ THE FOLLOWING DISCLAIMERS AND WARRANTIES

### Disclaimers and warranties to Cyngor Gwynedd (CG)

- I/we certify the information provided is true and accurate. False or misleading information will result in the application being declined without further reference.
- I/we authorise CG to undertake searches and conduct other investigations to obtain information necessary in the assessment of this application without prior reference to me/us.
- I/we acknowledge CG may share information about me/us with third parties such as the Welsh Government, UK Government and their subsidiaries for the purpose of fraud prevention, the assessment of this application and the ongoing management of any sums granted to me/us.
- I/we agree that CG's decision is final.
- The information you provide on this form will be used by CG to assess your application.

CG will make searches about you at credit reference agencies who will supply credit information, as well as information from the Electoral Register. The agencies will record details of the search whether or not this application proceeds. CG may use credit scoring methods to assess this application and to verify your identity. Credit searches and other information which is provided to CG and/or the credit reference agencies about you and those with whom you are linked financially, may be used by CG and other organisations if credit decisions are made about you, or other members of your household. This information may also be used for debt tracing and the prevention of money laundering as well as the management of your account.

To prevent or detect fraud, or assist in verifying your identity, CG may make searches at fraud prevention agencies who will supply CG with information. CG may also pass information to financial and other organisations involved in fraud prevention to protect CG and CG's customers from theft and fraud. If you give CG false or inaccurate information and CG suspect fraud, CG will record this. CG and other organisations may use this information if decisions are made about you or others at your address(es) on credit or credit-related services or motor, household, credit, life or any other insurance facilities. It may be used for tracing and claims assessment.

Information held about you by the credit reference agencies may already be linked to records relating to one or more of your partners. For the purposes of this application you may be treated as financially linked and your application will be assessed with reference to any 'associated' records.

An 'association' between the joint applicants and/or any individual identified as your financial partner, will be created at credit reference agencies, which will link to your financial records. You and anyone else with whom you have a financial link should understand that each other's information will be taken into account in all future applications by either or both of you. This linking will continue until one of you successfully files a 'disassociation' at the credit reference agencies.

By stating a financial association with another party, you are also declaring that you are entitled to:

1. Disclose information about your joint application and/or anyone else referred to by you.
2. Authorise CG to search, link and/or record information at credit reference agencies about you and/or anyone else referred to by you.

Where you borrow or may borrow from CG, CG may give details of your account and how you manage it to credit reference Agencies. You have the right to access your personal records held by credit and fraud Agencies. GC will supply their names and Addresses upon request.

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